**HAB Liaison Advisory Committee #1 - AGENDA**

**EVENT TITLE: Advisory Committee Meeting - PLACE: Zoom - DATE: August 5th, 2021, 3-5pm EST**

**Meeting objective:** To develop year 1 workplan and provide advice on implementation, integration and partnership

**Welcome and Introduction**

a) Welcome and Roll call

b) Introductions of core staff (Elizabeth & Betty)

c) Agenda Review

**Looking Back – Remember that project?**

a) Project objectives

b) Who has the Liaison been talking to and what has the liaison been doing?

c) Today’s meeting objectives – provide advice on development of workplan, advise on new POCs

**Workplan**

a) HAB Forecast Workshops x2

b) NOAA CW Training courses and content

c) Session at national meeting

d) Key Contacts & Website Discussion

e) COP

f) YR2 – IOOS Webinar & State of the States

**Milestones**

a) AC Structure

b) Internal Communications

c) MOU – (proposal suffices for MOU)

d) Tag line – Rationale & option

**Closing & AC Comments**